

**A Leading Voice for  
RNs in California**



**Official Nomination Petition  
for  
Chapter Leadership  
and/or  
Steward Council**



Welcome to the ranks of SEIU RN Union Shop Stewards! Your role as communicator, organizer, problem-solver, and contract-enforcer will help nurses stay united and empowered!

This application and the attached completed nomination petition are to be submitted to your Union Representative, by mail or fax to:

SEIU Nurse Alliance Local 121 RN  
4146 Lankershim Blvd, 4<sup>th</sup> Floor  
North Hollywood, CA 91602  
Office # (818) 284-4555  
Fax# (818) 760-7390



**RN UNION STEWARD NOMINATION PETITION**

We, the undersigned RN Members of the SEIU Nurse Alliance, Local 121RN, support election of:

**Candidate's Name** \_\_\_\_\_

**Hospital:** \_\_\_\_\_ **Dept/Unit:** \_\_\_\_\_

We believe this Nurse will devote the time, energy, and commitment necessary to represent and assist SEIU Nurse Alliance, Local 121RN Members, as we empower ourselves.

We will work together with her/him to build our union here on the job and in the community, improving conditions for ourselves and the patients we care for. United and Organized!

**Member Signature**

**Dept/Unit**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

**I accept the nomination of my co-workers: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Candidate's Signature:** \_\_\_\_\_



**SEIU NURSE ALLIANCE  
LOCAL 121 RN  
4146 Lankershim Blvd., 4<sup>th</sup> Floor  
North Hollywood, CA 91602  
(818)284-4555 Office  
(818)760-7390 Fax**

**RN UNION STEWARD APPLICATION**

**CANDIDATE INFORMATION:**

**NAME:** \_\_\_\_\_

**HOSPITAL/CAMPUS:** \_\_\_\_\_

**DEPT/UNIT:** \_\_\_\_\_ **FLOOR:** \_\_\_\_\_

**FT/PT:** \_\_\_\_\_ **YEARS EMPLOYED:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_

**CELL PHONE:** \_\_\_\_\_

**WORK PHONE:** \_\_\_\_\_



## **ROLES & RESPONSIBILITIES OF SEIU LOCAL 121 RN CHAPTER OFFICERS AND SHOP STEWARDS**

Nomination of chapter officers and shop stewards is an important step toward making our voice heard at work. Chapter Officers play a major leadership role in our hospital. They take overall responsibility for uniting our colleagues. Chapter officers and shop stewards speak on behalf of our members and assists in the enforcement of the contract.

### **I. Roles and Responsibilities of ALL SEIU Local 121 RN Chapter Officers and Shop Stewards:**

- Leader in creating strategy and plan to implement change and raise industry standards.
- Unites RNs from the facility to other 121RN chapters.
- Signs up co-workers to become members of SEIU 121RN
- Coordinates with SEIU Local 121RN leadership
- Informs and involves membership
- Educates membership of new laws affecting RNs
- Knows and understands union contract provisions
- Participates in SEIU Local 121 RN union activities
- Attends trainings to better represent members
- Assists SEIU Local 121RN President as necessary
- Carries out the decisions of the SEIU Local 121RN union-wide leadership body and chapter
- Carries out SEIU Local 121RN Constitution and Bylaws; SEIU International Constitution and Bylaws
- Organizes workers
- Maintains bulletin boards
- Attends and participates in Union meetings
- Attends training sessions to grow personally and to better represent members
- Assists with and implements mobilization projects to empower members and to effectively address workplace issues
- Helps distribute flyers and other communications with a network of activists
- Helps maintain union bulletin board with current information

- Participates in Labor-Management forums and committees when appropriate and possible
- Helps conduct new employee orientation sessions
- When possible and reciprocal, establishes rapport with management representatives
- Must participate in a minimum of four (4) Union sponsored events as a volunteer supporter, such as legislation or organizing.

## **II Chapter President**

- Main leader for the union membership – unites all nurses
- Presides over leadership officers and council meetings
- Chairs Labor-Management Committee meetings
- In-charge of informing chapter membership of union activities
- Recommends contract committee appointments
- Coordinates activities with Union staff
- Drives political internal organizing, membership and representation work of chapter
- Leads in creating strategy and plan to make changes in the hospital
- Coordinates 121RN leadership to raise standards in the industry

## **III Chapter Vice President**

- Takes on roles and responsibilities of Chapter President in his/her absence
- Chairs COPE committee
- Responsible for coordination, education and mobilization in support of political programs
- Chairs at least one contract committee or chapter committee
- Assist the President in creation of strategy and plan to make changes in hospital

## **IV Chapter Secretary**

- Overall responsibility for communications within the chapter
- Takes minutes at all chapter meetings, maintains record, and responsible for distribution of minutes of chapter meetings
- Write newsletter articles
- Chairs membership committee
- Updates membership list
- Updates bulletin boards
- Chairs at least one contract committee

## V Chapter Shop Steward

- Knowledgeable in the terms and conditions of the contract
- Investigates complaints and concerns to determine if member rights are violated
- Represents members in grievance meetings and disciplinary meetings
- Assists with and implements mobilization projects to empower members and to effectively address workplace issues
- Educates members on their rights and obligations
- Educates workers on labor issues, legislation, politics and organizing
- Assists members in problem solving efforts even if a formal grievance does not exist
- Encourages new stewards and activists and encourages members to become involved

**I hereby accept the job duties and responsibilities stated above for the position of \_\_\_\_\_ of which I am a Candidate.**

**Date** \_\_\_\_\_

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**Print Name**

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**Signature**

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