It’s up to Nurses to enforce safety in our hospitals.

How to report violations & incidents that happen on the job...

Use the guides below to reach relevant agencies. For most incidents, your **FIRST STEP** will be to complete an **ASSIGNMENT OBJECION** (ADO form) at [bit.ly/121RN_ADO](http://bit.ly/121RN_ADO)


---

#### Unsafe staffing:

**CDPH**

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

- Out of Nurse-to-patient ratio (see [bit.ly/Title22Ratios](http://bit.ly/Title22Ratios))
- Charge RN in ratio (unit now doesn’t have a Charge RN for backup or if there is a crisis)
- Double patient load to cover for meal breaks (“Buddy System”)
- Absence of Title 22 compliant Patient Classification System Committee, leading to outdated/inaccurate acuity measurement system

#### Employee at risk:

**OSHA**

OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION

- Personal protective equipment
- Proper lift equipment
- Accessibility to equipment & patient (18’ around beds, etc.)
- Tripping hazards
- Broken equipment
- Workplace violence
- Sanitation issues
- Condition of buildings

Complete an online complaint form:


...or fill out paper form:


...and fax to (213) 576-7461

...then call to follow up:

(213) 576-7451

**BRN**

CALIFORNIA BOARD OF REGISTERED NURSING

Examples of incidents to report:

- Most reports of negligence will be from the perspective of the Nursing Practice Act’s mandate to follow the law at all times.
  - Manager puts a Nurse's license at risk by demanding they go out of ratio
  - Manager asks a Nurse to do something that’s out of their scope based on their license
  - Manager assigns a Nurse to a patient for whom s/he does not have certified competencies

Complete an online complaint form:


...or fill out paper form:


Be sure to only fill out the RN portion and not the patient portion. Send to:

Board of Registered Nursing

Attn: Complaint Intake

PO Box 944210

Sacramento, CA 94244-2100

Fax: (916) 574-7693

...then follow up by email:

enforcement.brn@dca.ca.gov

**NOTE:** Some incidents may warrant reporting to all three agencies.

---

**Los Angeles County**

(562) 345-6884

**Riverside County**

(909) 388-7170

**San Bernardino County**

(909) 383-4777

**Ventura County**

(805) 604-2926

Questions?

Contact a Steward or Union Rep/Organizer.

Find yours at [www.seiu121rn.org/our-hospitals-2](http://www.seiu121rn.org/our-hospitals-2)