

What steps has the hospital taken thus far:

- Prevent spread of 2019-nCoV?
 - Working with California Hospital Association (CHA) and California Department of Public Health (CDPH), Pacifica Hospital of the Valley (PHV) continues to follow and implement recommendations provided by Centers for Disease Control and Prevention.
- Identify and isolate patients with 2019-nCoV and inform key facility staff and public health authorities?
 - PHV will follow the guidelines established by CDPH. PHV participates in many forms of education from CDPH and adjust procedures as required.
- Care for a limited number of patients with known or suspected 2019-nCoV as part of routine operations?
 - PHV will follow established policy and procedure as it relates to any disaster – including an outbreak of any disease (Flu, COVID-19, Measles, etc.).
- Potentially care for a larger number of patients in the context of escalating transmission?
 - PHV continually monitors staffing to ensure ability to provide patient care.
- Outline plans for internal and external communication?
 - PHV will follow established disaster plan, including communication both internally and externally. In particular, PHV will follow the CDPH communication guidelines related to COVID-19
- Monitor and manage healthcare personnel with potential for exposure to 2019-nCoV?
 - PHV will follow infection prevention protocols outlined in policy and procedure, as well as any CDPH recommendations as it relates to COVID-19. Employees returning from travel outside the United States to a travel advisory area as determined by the CDC, will be required to be self-quarantined for a period of 14 days. PHV will re-enforce our desire for employees who are sick (elevated temperature, respiratory distress, etc.) not to report to work.
- Manage the impact on patients, the facility, and healthcare personnel?
 - Need clarification of the question. Question is broad in nature.

The CDC recommends the following checklist and highlights some key areas for hospitals to review in preparation for 2019-nCoV.

- Ensure facility infection prevention and control policies are consistent with the Centers for Disease Control and Prevention's 2019-nCoV guidance (<https://www.cdc.gov/coronavirus/2019-nCoV/guidance-hcp.html>).
 - PHV continues to monitor the CDC guidelines and review policy and procedure as necessary based on CDC guidelines.
- What procedures have been developed for rapidly identifying and isolating suspected 2019-nCoV patients?
 - PHV will follow established disaster plan as it relates to any disaster – including an outbreak of any disease (Flu, COVID-19, Measles, etc.).
- What is the ability to implement triage activities based on public health guidance including at the facility and using remote (i.e., phone, internet-based) methods where appropriate to minimize demand on the health care system?
 - PHV will follow guidelines established by CDPH, utilizing an outside triage area if necessary.
- How many negative pressure rooms are available and what steps have been taken to ensure that negative-pressure airborne infection isolation rooms are available and functioning correctly and are appropriately monitored for airflow and exhaust handling?

- PHV has one (1) negative pressure room. This room is regularly tested to ensure functionality.
- What assessments have been done on availability of personal protective equipment (PPE) and other infection prevention and control supplies (e.g., hand hygiene supplies) that would be used for both healthcare personnel (HCP) protection and source control for infected patients (e.g., facemask on the patient)?
 - PHV is working with supply vendors to ensure adequate supplies are on hand following the guidelines established by CDPH as it relates to COVID-19
- What is the facility's contingency plans if the demand for PPE or other supplies exceeds supply? What is the current supply level?
 - PHV continually monitors supply levels to ensure appropriate levels. PHV will follow recommendations by CDPH regarding necessary supplies.
- Please attach any plans for implementation of surge capacity procedures and crisis standards of care. Is there a contingency plan to staff up RNs if needed?
 - PHV has Agreements with several staffing agencies should the Hospital not be able to meet demands. In addition, PHV will follow the terms of the CBA as it relates to overtime and extra shift scheduling.
- Please provide policies & procedures for laboratory submission of specimens for 2019-nCoV testing.
 - Laboratory Infection Control policy is attached. In addition, PHV will follow specimen submission guidelines established by CDC and/or CDPH.
- Has there been an assessment on the effectiveness of environmental cleaning procedures (<https://www.cdc.gov/HAI/toolkits/Evaluating-Environmental-Cleaning.html>); What education/refresher training has been provided for environmental services personnel and other HCPs?
 - CDC guidelines have been reviewed by the Hospital. Employee education is continual and ongoing.
- Please attach any policies and procedures for monitoring and managing HCP with potential for exposure to 2019-nCoV, including ensuring that HCP have ready access, including via telephone, to medical consultation.
 - PHV is following guidelines established by CDPH.
- Have all staff and appropriate HCPs been medically cleared, fit-tested, and trained for respirator use and/or PAPR?
 - PHV is following guidelines established by CDPH.
- Please provide the education and refresher training to HCP regarding 2019-nCoV diagnosis, how to obtain specimen testing, appropriate PPE use, triage procedures including patient placement, HCP sick leave policies, and how and to whom 2019-nCoV cases should be reported, procedures to take following unprotected exposures (i.e., not wearing recommended PPE) to suspected 2019-nCoV patients at the facility.
 - Education is ongoing as recommended by the CDC, including any updates.
- What are plans for visitor access and movement within the facility?
 - PHV practice currently limits visitor access and movement within the facility. Additional restrictions will be implemented should it be deemed necessary.
- Which specific persons have been designated within the facility who are responsible for communication with public health officials and dissemination of information to other HCP at the facility and SEIU121RN?
 - Under the guidance of the Hospital's President and Chief Executive Officer, communication with public health officials will be provided by a member of the Hospital's Executive Team (in conjunction with the appropriate HCP, if

necessary). Communication to Hospital employees, including bargaining units, will be coordinated by the Chief Human Resources Officer.

- Who is the local or state health department contact for reporting 2019-nCoV cases and confirm reporting requirements? Please provide their name, title, phone and email address and agency they work for.
 - If necessary, PHV will follow the reporting requirements established by CDPH (COVID-19 reporting instructions).

Gregg Yost
Chief Human Resources Officer
gyost@pacificahospital.com
www.pacificahospital.com

(818) 827-3999 – Direct
(818) 252-2260 – Human Resources
(818) 767-3310 – Hospital Main
(818) 252-2439 – Fax

